

DREWSTEIGNTON PARISH COUNCIL

Clerk to the Council: Bella Snook, 1 Turnpike Road, Whiddon Down, EX20 2QW
Telephone: 01647 231046 - Email: clerk@drewsteigntonparish.co.uk

Dear Sir/Madam

The **Annual General Meeting** and an Ordinary Meeting of this Council will be held in Whiddon Down Village Hall on **MONDAY 21 May 2012 at 7.30 pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed Clerk



1. **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**
2. **APOLOGIES FOR ABSENCE**
3. **CONFIRM MINUTES OF PREVIOUS MEETING**
 - a) Ordinary Council Meeting 16 April 2012
4. **DECLARATIONS OF INTEREST**
5. **REGISTER OF INTEREST AND THE DECLARATIONS OF ACCEPTANCE OF OFFICE FORMS.**
6. **APPOINTMENT OF REPRESENTATIVES TO VARIOUS LOCAL ORGANISATIONS**
7. **MATTERS ARISING FROM PREVIOUS MINUTES**
 - Dog waste bins – cost of emptying, message from Mick Jones (NT)
 - Procedure for diverting Byway Open to All Traffic (BOAT)
8. **HIGHWAYS**
 - Parking lines at Drewsteignton PO
 - Turnpike Road closure – Traffic order
 - Turnpike Close verge parking
 - Whiddon Down service area - roadway
9. **PLANNING**
 - Decisions received-
 - DNPA 0201/12 – Retrospective horse training area at West Ford Farm, Drewsteignton
 - DNPA 0223/12 – Alterations & extension to existing dwelling at North Cuma, Drewsteignton
 - WDBC 02573/2012 – Retrospective solar array at Narraway Farm, Whiddon Down.
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10. **FINANCE**
 - a) Payments to be made in May 2012
 - Post Office stamps £99.76
 - Ms B. Snook - Salary - £368.33
 - Ms B Snook – general expenses - £19.83
 - Ms B Snook – APM expenses – \$137 - £43.81
 - Mr M Rowe - Drewsteignton Public Conveniences
 - Whiddon Down Village Hall - £18.00
 - Parish Mag Printers Ltd - £106.00
 - Crockernwell Jubilee Grant - £300.00
 - Drewsteignton Village Hall annual grant - £300.00
 - Drewsteignton Jubilee Grant - £100.00
 - EDF electricity - £35.00
 - Harriet Helliwell map artist - £150.00
 - b)
 - End of year Audit Commission paperwork
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11. **GENERAL CORRESPONDENCE**
 - To receive any late letters
 - Police update on speeding issues
 - Community notice-board at castle Drogo visitor reception
 - Drewsteignton conservation area revision by DNPA
12. **Playing field constitution and future**
13. **Fingle Shoot**
14. **Queen's Jubilee Commemoration – map print**
15. **Policy on prayers at meetings**
16. **DELEGATES REPORTS**
17. **COMMENTS ON INFORMATION CIRCULATED**
18. **FUTURE AGENDA ITEMS**
19. **DATE AND VENUE NEXT MEETING -**