

# DREWSTEIGNTON PARISH COUNCIL

Clerk to the Council: Bella Snook, 1 Turnpike Road, Whiddon Down, EX20 2QW  
Telephone: 01647 231046 - Email: clerk@drewsteigntonparish.co.uk

Dear Sir/Madam

The Ordinary Meeting and **Annual General Meeting** of this Council will be held at Whiddon Down Village Hall on **Monday 20 May 2013 at 7.30 pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed Clerk



1. **APOLOGIES FOR ABSENCE**
  2. **CONFIRM MINUTES OF PREVIOUS MEETING**
    - a) Ordinary Council Meeting 15 April 2013 and Special Meeting 29 April 2013.
  3. **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**
  4. **APPOINTMENT OF REPRESENTATIVES TO VARIOUS LOCAL ORGANISATIONS**
  5. **DECLARATIONS OF ACCEPTANCE OF OFFICE FORMS.**
  6. **DECLARATIONS OF INTEREST**
  7. **MATTERS ARISING FROM PREVIOUS MINUTES**
    - Chapel Hill bus route
    - Travellers Site
    - Late school bus – drop off point in Whiddon Down
  8. **HIGHWAYS**
    - Turnpike Road – closure
    - New Link Road – footpath
    - Turnpike Road junction A382 – verge damage - ? refuse collection lorries
  9. **PLANNING**

**Decisions received** – DNPA 0078/13 – refused  
DNPA 0160/13 - refused

**Applications**  
**DNPA 0221/13** Retrospective Change of use of agricultural building at West Ford Farm, Drewsteignton  
**DNPA 0239/13** Conversion of barn to holiday accommodation at Bowbeer Farm, Drewsteignton  
**Martins Park Farm**, Whiddon Down – review current situation
  10. **FINANCE**
    - a) Payments to be made in May 2013
      - Ms B. Snook - Salary – £368.33
      - Ms B Snook – general expenses – £
      - Ms B Snook – Annual Parish Meeting expenses - £
      - Mr M Rowe – cleaning Drewsteignton Public Conveniences - £73.50
      - Drewsteignton Village Hall – hall hire - £9.00
      - Parish Magazine Printers – magazine print - £74.00
      - EDF – public WC electricity - £39.00
    - b) VAT reclaim
    - c) Income from honesty boxes – Toilets £ Car park £
  11. **GENERAL CORRESPONDENCE**
    - To receive any late letters
- AGENDA CORRESPONDENCE**
12. **Fly tipping progress**
  13. **Dog waste bins - costings**
  14. **Retention of documents policy**
  15. **DELEGATES REPORTS –**
  16. **COMMENTS ON INFORMATION CIRCULATED**
  17. **FUTURE AGENDA ITEMS**
  18. **DATE AND VENUE NEXT MEETING -**