

DREWSTEIGNTON PARISH COUNCIL

Clerk to the Council: Bella Snook, 1 Turnpike Road, Whiddon Down, EX20 2QW
Telephone: 01647 231046 - Email: clerk@drewsteigntonparish.co.uk

Dear Sir/Madam

The Ordinary Meeting of this Council will be held at **Whiddon Down Village Hall** on
Monday 18 January 2016 at 7.30 pm.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed Clerk



1. **APOLOGIES FOR ABSENCE**
2. **CONFIRM MINUTES OF PREVIOUS MEETING**
Ordinary Council Meeting 14 December 2014
3. **DECLARATIONS OF INTEREST**
5. **MATTERS ARISING FROM PREVIOUS MINUTES**

- Church yard lamp post
- Benches
- Website renewal
- Barn Close play area up date
- Chagford expansion
- DALC awards
- Car-park sign and railings
- Whiddon Down 'parkway' bus stop

6. **HIGHWAYS**

Chapel Hill, Whiddon Down. grant approval
Parking at Whiddon Down, responses from police and Exeter School
Whiddon Down **link road** - update
Winter **pothole** repairs

7. **PLANNING**

Decisions received:

Applications:

Further planning issues: Update on unauthorised signs at Venton, Whiddon Down, Drewsteignton

8. **FINANCE**

- a) Payments to be made in January 2016
 - Ms B. Snook - Salary – £379.16
 - Ms B Snook – general expenses - deferred to next month
 - Mr M Rowe – cleaning Drewsteignton Public Conveniences - £73.50 - note increase from January invoice to £80.00 monthly
 - Mr M Rowe – replacing barge boards on public WCs - £25.00
 - Drewsteignton Village Hall – hall hire - £10.00
 - Parish Magazine Printers – magazine print - £74.00
 - EDF – WC electricity - £58.24
 - South West water – playing field tap - £13.53
 - Andrew Parrott - new website - £780.00
- b) Grant income from Devon County Cllr James McInnes' Locality fund £420.00
- c) Income from honesty boxes – Toilets £ Car park £
- d) **Budget planning** and **precept request** paperwork
- e) **Employee pension requirements**

9. **GENERAL CORRESPONDENCE**

Agenda Correspondence;

West Devon Mayoral Awards – nomination form
Queen's birthday beacons
Lord Lieutenant's letter

To receive any late letters

10. **Set date for Annual Parish Meeting**

11. **DELEGATES REPORTS –**

12. **COMMENTS ON INFORMATION CIRCULATED**

13. **FUTURE AGENDA ITEMS**

14. **DATE AND VENUE NEXT MEETING – 15 February 2016 at Drewsteignton**