

**DRAFT** MINUTES OF THE ANNUAL GENERAL MEETING AND ORDINARY MEETING OF THE COUNCIL  
OF  
DREWSTEIGNTON PARISH COUNCIL  
Whiddon Down Village Hall  
On  
Monday 15 May 2017 at 7.30pm

Present: Cllrs Imrie (Chair), Savage (Vice Chairman) Ridgers, Brooks, Hunt, Hester and the Clerk.  
Apologies None.  
In attendance 2 members of the public

**042/17 ELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON.** Cllr Imrie stepped down as Chairwoman. She indicated she would stand again if asked, and was unanimously re-elected as Chair. Cllr Savage was unanimously re-elected as Vice Chair

**043/17 Declarations of Acceptance of Office** were signed by Cllrs Imrie & Savage, & countersigned by the Clerk

**044/17 ELECTION OF REPRESENTATIVES TO LOCAL ORGANISATIONS,**

Cllr Hester –Whiddon Down Village Hall	Cllr Imrie - DNPA
Cllr Hunt – playing field	Cllr Savage – Eastern Links, Providence School Trust
Cllr Brooks – car park & Drewsteignton Village Hall	Cllr Ridgers – Eastern Links

The snow warden role allocation will be deferred

**045/17 Apologies for absence** - none

**046/17 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:**

Unanimous approval of the minutes for Ordinary Meeting 18 April 2017

**047/17 DECLARATIONS OF INTEREST:**

Cllr Savage may be affected by the Highways white lining matter in Crockernwell.

**048/17 MATTERS ARISING:**

**Clerk vacancy;** we have received 2 applications, which will be discussed outside this public meeting to satisfy data protection requirements.

This Council hosted a meeting on 3 May regarding **the Lamb Park Anti Social Behaviour** problem.

Representatives from the residents group, the police, DC Housing, West Devon Borough Council and this Council discussed the background, and limited options available to each organisation. They are all working together, and with the residents, on this matter. They can all only accept first hand complaints, so the Council cannot act on residents behalf. A vote of thanks to Paul Moody for his hard work as the residents representative.

**WC exterior works** should begin late in May.

The **Sandy Park Inn** has had a successful weekend trading with a new chef hired, and food available.

The car park **information board** project may receive some support from Dartmoor National Park as Dunsford Parish are also seeking something similar.

**049/17 HIGHWAYS:**

**The lengthman** has met Cllr Savage to obtain some help removing the damaged local road signs. He also needs various fittings to attach the signs to the new posts, and will need advice on positioning to satisfy highways safety requirements.

The temporary **safety fence** outside the Post Inn is still precarious, the pub landlord has been chasing the permanent repair required.

**Road markings in Crockernwell;** Cllr Savage has been in contact with Neighbourhood Highways Officer Darryl Jagger as some work on white line upgrading has begun. Highways had previously said they would not change the white line status when the lines are in good condition. The Council still need the data from the recent speed survey to support the request for a white line amendment, and also to help the police focus their limited resources most appropriately.

**050/17 PLANNING**

**Decisions received: DNPA 0108/17** Soil pipe at Middle Venton Farm, Venton - **granted**

**DNPA 0103/17 & 0104/17** Alterations & renovations at 8 Stonelands, Crockernwell - **granted**

**Applications: WDBC 1172/17/FUL** Commercial storage building at CJ **Saunders, Whiddon Down;** Cllrs examined the application and looked at the site from the public highway. They unanimously agreed to **OBJECT** to the proposal as it will be overbearing on the village centre, negatively impact on the Dartmoor National Park boundary, and may increase traffic in the village centre.

**Further planning matters:** Nick Savin (Planning & Enforcement Officer Dartmoor National Park) has written saying that they have received a request to delay the completion of the demolition of the old dwelling (now

replaced) at **2 Great Tree Bungalows** beyond the date required by the Section 106 agreement. The file is now with the legal department at DNPA for consideration. Cllrs thanked Nick Savin for the update.

**051/17 FINANCE;**

**a) Payments to be made in May 2017**

Cllr Hester proposed and Cllr Hunt seconded the following payments to be made;

Ms B Snook – Salary - £398.66

Ms B Snook - general expenses - deferred

Ms B Snook - Annual Parish Meeting expenses (Section 137) - £36.95

Mr M Rowe – WC cleaning - £80.00

Drewsteignton Village Hall - Hall hire x 3 - £25.00

Parish Mag Printers – magazine print - £74.00

b) **Income from honesty boxes** - (car park £67.17) (WCs £14.77) Total £81.94

c) Income **Precept** payment from West Devon Borough Council - £7233.50

d) Grant from Devon County Council for **Highways Enhancement** works - £1500.00 (to be shown as allocated reserve on spread sheet by Clerk)

e) **Other financial matters:** The internal audit has just been completed, (Thanks to Tony Thomas) this documentation now needs to be sent to the external auditor, and the VAT claim needs to be compiled & submitted to HMRC.

**052/17 GENERAL CORRESPONDENCE:**

**Agenda letters:** Graham Waddell (Project Manager National Trust) sent apologies, and would like to attend a future meeting to give a briefing on the hydro power reinstatement plans at **Castle Drogo**.

**LATE LETTERS:** A resident in Crockernwell is concerned about **lorries parking overnight** in the lay by at the east end of the village. Highways say there are no restrictions at the site. A sign might deter some drivers, but the problem would move to the next lay by.

Pauline Rowe has written to thank the Cllrs for the **Parish Award**, she appreciates the honour.

**053/17 Delegates Reports:** Cllr Savage attended a **Providence School Trust** meeting: the funds have at last been invested after some delays due to processes to comply with money laundering prevention requirements.

**054/17 Comments on information circulated –**

**055/17 Future agenda items** - Potential development at Whiddon Down, defibrillator

**DATE AND VENUE OF NEXT MEETING –**

Ordinary Meeting **Monday 20 June 2016** at Drewsteignton at 7.30 pm

There being no further business, the Chair declared the meeting closed at 8.35 pm

The next agenda will be published a few days early due to the Clerk's holiday.