

DRAFT DREWSTEIGNTON PARISH COUNCIL

Minutes of the Ordinary Meeting held on Monday 20th November 2017 at Whiddon Down Village Hall

Present:	Chairwoman Anna Imrie Vice-Chairman Bill Savage	Cllr Debi Brooks Cllr Paul Ridgers (arrived 7.32pm) Cllr Graham Hester
In Attendance	Clerk Four members of the Public	Ysanne James – co-opted as 111/17 Ian Rowe – co-opted as 111/17

Item (a)	Discussion and Decisions (b)
109/17	<p>WELCOME AND APOLOGIES</p> <p>Chair Imrie opened the meeting at 7.30pm. There were no apologies received prior to the meeting.</p>
110/17	<p>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</p> <p>It was unanimously agreed that the minutes of the ordinary council meeting of 16th October 2017 be signed as a true and accurate record. Signed by Chair Imrie.</p>
111/17	<p>DECLARATION OF INTERESTS</p> <p>Cllr Savage declared an interest in Planning, Ramblers Cottage, Crockernwell, 0075/17</p> <p>Cllrs Savage and Imrie declared an interest in item 112/17.1</p> <p>Cllr Savage declared an interest in Crockernwell white line removal scheme.</p>
112/17	<p>CO-OPTION OF NEW COUNCILLORS</p> <p>Ian Rowe and Ysanne James both signed the Declaration of Acceptance of Office which was then witnessed by the Clerk, and were welcomed as Cllrs of Drewsteignton Parish Council (DPC). These two Cllrs were from this point onwards able to take part in the full Council meeting.</p> <p>Cllr Ridgers arrived.</p>
113/17	<p>PARISH MATTERS ARISING FROM PREVIOUS MINUTES</p> <ol style="list-style-type: none"> 1. Late letter from previous minutes, notice of meeting received by Clerk 14th October 2017. Chair Imrie read out a statement as follows - The Parish Council was made aware of a fraudulent meeting notice timed to coincide with a genuine meeting on 16 October. The land that was mentioned in the notice is a matter of public record and this is available to view on the West Devon Register of Interests. 2. Cllr Savage asked that all four members of the public in attendance state who they were; Alison Chapman, Derek Holland-Moore, John Redman, Andy Hopkins. Cllr Savage said he felt intimidated by Mr Hopkins staring at him, and that Mr Hopkins had also been doing this whilst parked outside the village hall, Mr Hopkins responded that he was listening to the radio and there was no law against doing this. 3. West Devon Safe Haven (WDSH) charity, Cllr Ridgers has been unable to find anything official about the charity, and they do not appear to have an official connection with West Devon Borough Council (WDBC). Derek Holland-Moore requested to speak and was invited by the Chair. He is a member of WDSH and clarified that they are helping to house refugee families locally, and that they are holding a meeting on 30th November 2017. 4. BT Phone Boxes at Whiddon Down and Crockernwell. The Clerk confirmed that these would be removed by the end of 2017.
114/17	<p>PARISH MATTERS</p> <ol style="list-style-type: none"> 1. DNPA forward planning meeting. Chair Imrie and Cllr Hester. Chair Imrie gave an outline of the meeting, that the draft plan would be available in summer 2018 and open for discussion further then. Cllr Hester said that Whiddon Down was unusual in already having a great deal of social housing in place and Cllr Ridgers said that the last social housing built took a long time to let. This Council is awaiting further information from DNPA regarding forward planning, Clerk to follow this up again. 2. Dee Douglas email from 11 October 2017. Chair Imrie asked the Clerk to thank Ms Douglas for all of her hard work. It was agreed that it is not the responsibility of the Parish Council to cut hedges and sweep the roads, and these problems can be reported directly to WDBC online. Clerk to clarify with previous Clerk who last cut the trees on the main road. 3. Parish Plan, there has been no response from the community to the write up in the Parish Post regarding whether the Plan be re-written. Clerk to ask WDBC what happens if no one in the community wishes to be involved. 4. Local Councils Award Scheme, Foundation level. http://www.nalc.gov.uk/localcouncilawardscheme The

	<p>Clerk handed out the paperwork explaining this scheme to all Cllrs and explained that this was a good way to improve and develop the Council, whilst ensuring that standards are met and legal obligations fulfilled. This Council would aim for the Foundation level. Next agenda.</p> <ol style="list-style-type: none"> 5. Training. New Councillors Short Course. Unfortunately all 2017 dates are now full. Clerk to email dates to new Cllrs James and Rowe and Clerk will book the courses as required. 6. CiLCA training (Certificate in Local Council Administration). The Clerk explained that this was a prerequisite for the Local Council Awards Scheme and had been informed that this qualification stood Councils in good stead due to increased knowledge and understanding. The Clerk is happy to undertake the training at no waged cost. The Council agreed to go ahead and will meet the training costs, £140 to DALC and £250 to CiLCA. 7. Councillor Advocate Scheme with Devon & Cornwall Police. Cllr Hester volunteered to be the Liaison Officer, Clerk to confirm. 8. Signpost replacement and refurbishment update. This work is very slow and the Lengthsman has now resigned and this Council needs a new contractor. Clerk to contact Pete Rich and Charles Scott for quotes. Cllr Savage said that Spreyton Parish Council have a Lengthsman who may be looking for more work and to contact their Clerk, and that he still has four posts in stock awaiting fixing in place.
115/17	<p>HIGHWAYS</p> <ol style="list-style-type: none"> 1. Cllr Savage gave thanks to Highways for resurfacing the road at Preston and also for the fingerposts at Ford. Clerk to pass this on to them. 2. Crockernwell temporary fencing. Clerk read out Highways email 14/11/2017 which confirms that Skanska are hoping to carry out this work week commencing 1st December 2017 but are having issues booking road space although this was not explained further in the email. 3. Post Inn fencing repairs. Clerk read out Highways email 14/11/2017 which confirms that Skanska have this booked for 24th November 2017. 4. Effectiveness of no left turn sign opposite the Post Inn. Clerk read out Highways email 14/11/2017 which said that signage is considered adequate but Highways will mention it to the Police and ask that they monitor for a while. 5. Inappropriate and unsafe parking at Dog Marsh Bridge. Clerk read out Highways email 14/11/2017, they consider that this area is adequately signed. There have been two recorded collisions in five years, both single vehicle collisions, it is not a priority site as the accident record is low. 6. 'Gateway' entrance to Whiddon Down, Clerk provided an example and photos of before and after. Cllr Savage said these gates had made no difference to Cheriton Bishop. The approximate cost per single 1 metre white gate is £432.00. 7. Possible joint venture with Sticklepath Parish Council to tackle speeding, Town And Parish funding application. Sticklepath Parish Council (SPC) Vice Chair Derek Holland-Moore was invited to speak by Chair Imrie. SPC is looking to buy a vehicle activated speed sign with another council, the approximate cost is £1900 per sign. Cllr Ridgers thanked Mr Holland-Moore for the information. Cllr Savage said there was £4300 available in the Town and Parish fund and the next meeting regarding the allocation of this is March 2018. Mr Holland-Moore said that South Tawton PC have not agreed to be a part of the purchasing group as yet, and he would like to set up a working group regarding this purchase with SPC being the lead PC. Cllr Hester said it must be considered where these signs should be sited. Chair Imrie suggested Cllr Savage and Cllr Hester liaise with Mr Holland-Moore and Cllr Savage said Cllr Rowe should also be part of this group, to which he agreed. 8. A30 junction slip road. Cllr Savage has still heard nothing.
116/17	<p>PLANNING</p> <p>Decisions received</p> <p>3293/17/NMM WDBC, Narraway Farm, Whiddon Down, non-material amendment. Conditional approval.</p> <p>Applications</p> <p>0548/17 – replacement fencing, Castle Drogo. Clerk commented that a letter had been received from DNPA that this application has been withdrawn.</p> <p>Further planning issues</p> <p>0485/17 – Holly Down, Drewsteignton, application withdrawn</p> <p>0075/17 – Rambler Cottage, application appeal. Cllr Savage left the building. Cllr Ridgers confirmed that this is an appeal on a former application, Cllr Hester said that DPC had been accused of being corrupt and that Cllr Savage may have been libelled. The Parish Council resolved to take no action. Cllr Savage was invited back into the building by the Clerk.</p>

117/17	<p>FINANCE</p> <p>Payments</p> <p>Mrs L Bruckner: Salary £384.50</p> <p>Mrs L Bruckner: Expenses £56.00</p> <p>Mike Rowe: Cleaning of Drewsteignton toilet block £80.00</p> <p>Whiddon Down Village Hall: Hire of hall (twice) £20.00</p> <p>Royal British Legion poppy appeal : Poppy wreath £30.00</p> <p>Parish Magazine Printers: Parish Post printing £74.00</p> <p>Grant Thornton: Auditing of annual accounts £240.00</p> <p>Warren Dawes: Lengthsman £94.87</p> <p>SPC: Grass cutting in Drewsteignton car park £575.00</p> <p>Receipts</p> <p>Drewsteignton honesty boxes, Car park: £56.64 WC: £16.92</p> <p>Other financial</p> <p>SPC Landscaping have confirmed no price increase in 2018 for the mowing of the car park in Drewsteignton.</p> <p>Budget and Precept</p> <p>The Clerk ran through any changes. Items to be confirmed are the cost of the Lengthsman so far this year, cost for the repair to the gate into Drewsteignton Village Garden (Cllrs' Ridgers and Rowe to inspect this gate), cost for a new noticeboards at Sandy Park, costs for new village gates to be confirmed. Clerk to report on these at the December meeting.</p>
118/17	<p>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</p> <ol style="list-style-type: none"> 1. Email received from John Redman 19 November regarding his interest in becoming a Councillor. Mr Redman was invited to stay on at the end of the meeting for an informal chat with the Council. 2. Cllr Hester mentioned the broken culvert at Great Tree. The road is now breaking up with potholes appearing, much running water so the potential for ice to form in cold weather. Member of the public Andy Hopkins confirmed that this was a culvert, not a SWW pipe. On behalf of the Parish, Clerk has reported this to Highways Officer Darryl Jagger and will stay up to date with this matter and inform at next meeting.
119/17	<p>DELEGATES REPORTS</p> <ol style="list-style-type: none"> 1. Chair Imrie attended the Remembrance Day Service at Drewsteignton War Memorial and laid a wreath on behalf of the Parish Council and Parishioners. 2. Alison Chapman, Playing Field (PF) Committee. The fireworks event raised approximately £1700 and there was no problem with the sale of tickets. The top gate into the Playing Field is now locked to prevent vehicles entering and damaging the ground. Chair Imrie thanks Mrs Chapman and all the helpers for the work previous to and at the Fireworks event. Mrs Chapman also raised queries about the insurance for the Playing Field and if this should be paid for by the PF or DPC, personal liability and if it covered all volunteers who help on Fireworks night, and the register of assets and whether these should be in the name of the PF or DPC. Clerk to clarify all these, and to attend with Cllrs' Savage and Brooks the PF committee meeting which does not yet have a date.
120/17	<p>FUTURE AGENDA ITEMS</p> <p>Great Tree broken culvert</p> <p>Local Councils Award Scheme</p>
121/17	<p>DATE OF NEXT MEETING – Monthly Meeting of Drewsteignton Parish Council, Monday 18th December 2017 at Drewsteignton Village Hall at 7.30pm</p>

The Chairwoman closed the meeting at 9.33pm.

Signed: _____

Dated: _____