

## DREWSTEIGTON PARISH COUNCIL

**Minutes of the Ordinary Meeting held on Monday 18<sup>th</sup> December 2017 at Drewsteigton Village Hall**

Present:	Chairwoman Anna Imrie Vice-Chairman Bill Savage	Cllr Debi Brooks Cllr Ysanne James Cllr Graham Hester Cllr Ian Rowe
In Attendance	Clerk	

Item (a)	Discussion and Decisions (b)
122/17	<p><b>WELCOME AND APOLOGIES</b> Chair Imrie opened the meeting at 7.30pm. Apologies received from Cllr Ridgers prior to the meeting.</p>
123/17	<p><b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> It was unanimously agreed that the minutes of the ordinary council meeting of 20<sup>th</sup> November 2017 be signed as a true and accurate record. A minor correction was made to Item number 111/17 when it was found that '112/17,1' should have read 113/17.1. This was corrected by pen and initialled by Chair Imrie. Minutes signed by Chair Imrie.</p>
124/17	<p><b>DECLARATION OF INTERESTS</b> Cllr Hester declared an interest in Planning number 2869/15/FUL, distant family member.</p>
125/17	<p><b>PARISH MATTERS ARISING FROM PREVIOUS MINUTES</b></p> <ol style="list-style-type: none"> <li>1. Allocation of £100 donation for the children's playground in Whiddon Down. Clerk to ask Dee Douglas if she would like to do some planting with the money. Not to plant trees. Dee to provide receipts.</li> <li>2. Parish Plan. There has been no interest shown by anyone in the community regarding rewriting the plan. Chair Imrie read out an email from DALC explaining that there is no legal requirement to rewrite the plan. As part of this discussion Clerk to contact South West Water to find out the capacity of the sewage works in Whiddon Down, Sandy Park, Drewsteigton and Crockernwell, and to check what impact any new housing would have on these works.</li> <li>3. Local Councils Award Scheme. Councillors approved entry to this scheme, Clerk to make a start and report to the Council in due course.</li> <li>4. DNPA Forward Planning. Clerk to contact Dan Janota, DNPA, again for paperwork as discussed and also to obtain Dan's approval for us to send a copy of the notes of our meeting with him to Jackson Stopps.</li> <li>5. Fence repairs. Minuted as completed and Council happy with the work. Clerk to contact Darryl Jagger, Highways, regarding damaged sign on Whiddon Down roundabout on the A382.</li> <li>6. Joint initiative with Sticklepath Parish Council to tackle speeding. Cllrs Hester and Rowe met with the vice Chair Derek Holland-Moore and will meet again in early January and report in the Drewsteigton Parish Council January meeting.</li> <li>7. Sandy Park noticeboard. Clerk gave a price for replacement and installation at £444. Cllr Rowe will contact Simon Eakin who made the current board and obtain a quotation for repair.</li> </ol>
126/17	<p><b>PARISH MATTERS</b></p> <ol style="list-style-type: none"> <li>1. Landing site for Devon Air Ambulance. Cllr Savage reported that the Playing Field at Drewsteigton is flat enough for a helicopter to land. He will write a piece for the Parish Post regarding a request for possible landing sites within the Parish, and will contact the Devon Air Ambulance Trust to arrange an exploratory meeting with the Parish Council.</li> <li>2. Counter signing of the Clerk's employment contract. Chair Imrie and Vice Chair Savage each took a copy of the contract away to read before signing.</li> <li>3. Dee Douglas email of 11<sup>th</sup> October 2017. Cllr Hester has spoken with Dee at length and confirms that she would like the Parish Council to pay £200 pa for eight cuts of grass verges at Whiddon Down. If the Parish Council were to fund this from the precept they should also consider other areas at need in the Parish and the on-going expense. Cllr Hester will speak to Dee and suggest the Devon County Council voluntary Road Warden Post may be of interest to her – this would ensure she has insurance. He will also supply her with all necessary phone numbers and emails addresses/websites for reports problems, eg potholes.</li> <li>4. Lamb Park. The Parish Council has been informed that the court has issued a warrant for the enforcement of Mr Perry Smith's eviction on 6<sup>th</sup> January 2018, as requested by the letting agents, Devon Community Housing.</li> </ol>
127/17	<p><b>HIGHWAYS</b></p> <ol style="list-style-type: none"> <li>1. Salting route information from Highways – email. Noted there are no grey bags of salt as in previous years. Clerk to ask for salt bins at Couples Corner, Fingle Bridge and opposite Netherton Vine, Drewsteigton.</li> <li>2. Distribution of sandbags. Contact noted.</li> <li>3. Tich Scott – signposts. The council agreed that Mr Scott repair/replace up to ten signposts. Cllr Savage,</li> </ol>

	<p>Tich Scott and the Clerk to liaise.</p> <ol style="list-style-type: none"> <li>4. Parish Lengthsman. Clerk has had no positive response from anyone approached and will advertise in the Parish Post and Whiddon Parishes magazine. Cllr Hester reminded all to report potholes via the Devon County Council website.</li> <li>5. Road Warden Scheme. There has been no interest shown by anyone contacted.</li> <li>6. Great Tree broken culvert. The Parish Council are aware and are in contact with Highways regarding this on-going problem.</li> </ol>
128/17	<p><b>PLANNING</b></p> <p><b>Decisions received</b> None</p> <p><b>Applications</b> None</p> <p><b>Further planning issues</b> 2869/15/FUL. Grassland Research are constructing a very large groundwork, bigger than the plan. Cllr Hester has contacted the Enforcement Office at West Devon Borough Council. Clerk to write to West Devon Borough Council to ask why Drewsteignton Parish Council was not consulted, why were the neighbours of this land not informed, and to ask if the Planning notification was photographed in situ.</p> <p>In September 2017 there was another WDBC planning application (3293/17/NMM), no information on this has ever been received by this council. Clerk to make enquiries.</p>
129/17	<p><b>FINANCE</b></p> <p><b>Payments</b> Mrs L Bruckner: Salary £384.50 Mrs L Bruckner: Expenses £83.30 Parish Magazine Printers: Parish Post printing £74.00 Mike Rowe: Cleaning of Drewsteignton toilet block £181.59 DALC: Training course for the Clerk and textbooks for all Cllrs. £62.54 Cheques signed by Cllrs Brooks and Savage</p> <p><b>Receipts</b> Drewsteignton honesty boxes, Car park: £34.63 WC: £7.80</p> <p><b>Other financial</b> Budget and Precept. The Clerk confirmed that the Lengthsman costs this year had been £239.25, the Drewsteignton Village Garden gate did not need repair, the cost of replacing the Sandy Park noticeboard would be £444 and that she had not pursued any further quotes for village entrance gates as the Parish Council had not shown a desire for these. There was also consideration of future expenses and plans that the Parish Council could undertake.</p> <p>Signing of NatWest bank mandate – not required. The Clerk minutes that as Responsible Financial Officer it would not be appropriate for her to sign cheques on behalf of the Parish Council, and she will not do so.</p>
130/17	<p><b>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</b> None</p>
131/17	<p><b>DELEGATES REPORTS</b> None</p>
132/17	<p><b>FUTURE AGENDA ITEMS</b> Drewsteignton Village Garden Dunns Dairy Martins Park Great Tree bungalow</p>
133/17	<p><b>DATE OF NEXT MEETING – Monthly Meeting of Drewsteignton Parish Council, Monday 15<sup>th</sup> January 2018 at Whiddon Down Village Hall at 7.30pm</b></p>

The Chairwoman closed the meeting at 9.12pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_