

DRAFT DREWSTEIGNTON PARISH COUNCIL**Minutes of the Ordinary Meeting held on Monday 23rd March 2018 at Whiddon Down Village Hall**

Present:	Chairwoman Anna Imrie Vice Chair Bill Savage	Councillor Graham Hester Councillor Paul Ridgers Councillor Ysanne James	Councillor Ian Rowe Councillor John Redman
In Attendance	Parish Clerk	One member of the public for part of the meeting	

Item (a)	Discussion and Decisions (b)
025/18	<p>WELCOME AND APOLOGIES</p> <p>The Chairman opened the meeting at 7.30pm. The Clerk had received apologies from Cllr Debi Brooks previous to the meeting.</p>
026/18	<p>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</p> <p>It was unanimously agreed that the minutes of the meeting be signed as a true and accurate record. Ordinary Council meeting dated 19th February 2018, signed by Chair Imrie. <i>Cllrs Redman and Ridgers arrived after the minutes were signed.</i></p>
027/18	<p>DECLARATION OF INTERESTS</p> <p>Vice Chair Savage – Crockernwell white lines, close to home.</p> <p>Vice Chair Savage – the contractor Charles Scott is a second cousin to his wife.</p> <p>Cllr Rowe – friend and neighbour of Dunns Dairies.</p> <p>Cllr Redman – friend and neighbour of Dunns Dairies</p> <p>Cllr James – Crockernwell white lines, close to home.</p> <p>Chair Imrie – Great Tree culvert, adjacent to home.</p>
028/18	<p>PARISH MATTERS ARISING FROM PREVIOUS MINUTES</p> <p>Speed awareness Town and Parish (TAP) Fund. Chair Imrie informed the Council that TAP funding to £3456.04 had been awarded. Cllr Ridgers said well done to Cllrs Hester and Savage for their work and Vice Chair Savage said well done to Cllr Rowe and the Clerk.</p> <p>Devon Air Ambulance Trust (DAAT) update. Chair Imrie met with Toby Russell of DAAT at the Playing Field site. There would need to be a 50 metre clear area around the landing area and lighting for use by the paramedic. There would be a 10 metre column with lights, activated by DAAT before it came in to land. The costs would be in the region of £6000 with the extra insurance being approximately £10 per annum. The Parish Council could apply for a grant to part fund the work. Mr Russell will contact the Parish Council when a DAAT technical survey has been done and if the site is still suitable. Councillors discussed whether Whiddon Down would have another possible site. Cllr Rowe will bring a map of (his?) land next to the A30 to the next meeting for consideration as a landing site.</p> <p><i>A member of the public joined the meeting.</i></p> <p>Confirmation of date of Annual Parish Meeting. 14th May 2018. Clerk will inform all Cllrs of this date by email.</p> <p>Grass cutting at Whiddon Down. Cllrs agreed for Paul Lethbridge to carry out this work once a month, March to October, at a cost of £30 per cut as per his quotation. The Parish Council may request extra cuts as necessary. Clerk to email Mr Lethbridge to confirm. Cllr Rowe will soon be undertaking some overhanging branch removal in Whiddon Down with the assistance of other Cllrs.</p> <p>Cllr James reported on the Community Payback Group, for £85 a team of six will undertake outside work as required in the Parish. All Cllrs to make a list of works required and to email the Clerk who will collate the information and liaise with Cllr James and Community Payback.</p> <p>Signpost renewal and repair. Cllr Rowe reported that the post at Silkhouse Lane is still loose in the ground. Cllr Rowe has visited the contractors C F & D Scott and asked that a detailed invoice be forwarded to the Clerk as there appears to be inaccuracies. Payment held awaiting this update.</p> <p>Sandy Park noticeboard. Cllr Rowe has spoken with Simon Eakin who has not had the time to start work on this yet.</p> <p>Travellers site, Whiddon Down. The travellers have left the site, leaving behind a caravan, chopped down trees, a compost toilet and broken glass in the oil seed rape crop of Mr Robinson, the adjoining farmer. The Parish Council had understood that Mr Robinson owned all of the road rather than one half, after a previous occupation by travellers and the Clerk is to contact James McInnes, Devon Country Councillor, for confirmation of this.</p> <p>Devon & Cornwall Housing association (DCH) update on local letting. Chair Imrie read out an email from Annie Wilson of DCH in which she had stated all checks on new incoming tenants had been made. Vice Chair Savage asserted that this was untrue. There had been a mutual exchange of properties in Drewsteignton and Okehampton but the original Okehampton resident merely swapped on again with a person/persons from Exeter. The Parish Council would like confirmation that</p>

	<p>Section 106 has been complied with correctly. Clerk to email DCH.</p> <p>Mr Viv Bennett from Spreyton attended the meeting. Cllr Ridgers introduced him to the Council as a farmer who is proposing to open a farm shop at Whiddon Down. Mr Bennett is proposing to go into business with Mr Jack Mann (Minute 102/17). He intends to submit a planning application to West Devon Borough Council within the next 2-3 weeks and to open at Easter 2019. Mr Bennett was informed that it is the policy of this Council to support diversifying farming enterprise. Chair Imrie thanked Mr Bennett for attending the meeting and giving the information to the Council.</p>
029/18	<p>PARISH MATTERS</p> <p>New Data Protection Laws, appointment of Officer. Deferred to May.</p> <p>Providence School. New Trustee is required after the resignation of Vice Chair Savage, this has been advertised in the Parish Post.</p> <p>Playing Field insurance. Clerk read out confirmation of insurance based on status being a sub-committee of the Parish Council. Clerk to write to Alison Chapman to confirm.</p> <p>Anonymous letter received regarding Dee Douglas and road users safety. Clerk to email draft letter to all Cllrs before sending by post to Ms Douglas.</p> <p>Drewsteignton Post Office for sale. The council hopes that this will be sold as a going concern for the benefit of the Parish and wishes the current owners well.</p> <p>Addition of Nolan principles to website. Agreed by the Council. Clerk to contact web master to action.</p> <p>West Devon Borough Council lack of response to emails. Cllr Ridgers said there were on-going problems with a very poor response to requests, Clerk to forward details to him and he will pursue.</p>
030/18	<p>HIGHWAYS</p> <p>Great Tree culvert. Clerk to forward most recent email from Highways to all Cllrs. There is no guaranteed date for repair as yet.</p> <p><i>Cllr Ridgers left the meeting.</i></p> <p>Pothole funding. Chair Imrie reported that a neighbouring Parish Council had reason to believe there was more funding available for pothole repairs. Cllr Hester informed the Council that all potholes should be reported via the Devon County Council website.</p> <p>Harepath Lane flytipping. Chair Imrie read out an email from Darryl Jagger of Highways regarding the spreading out of ploughings. Clerk had already forwarded to Darryl a set of photos taken of the flytipping by Cllr Hester.</p> <p>Crockernwell white line removal Scheduled to take place during the week of 2 April 2018.</p>
031/18	<p>PLANNING</p> <p>Decisions received - none</p> <p>Applications - none</p> <p>Further planning issues</p> <p>Sandy Park Inn, formal request for registration as an Asset of Community Value. Documentation completed, Clerk to send to West Devon Borough Council.</p> <p>0565/16 Dunns Dairy. Clerk read out email from DNPA Enforcement, demolition is underway but has been hampered by the recent snowfall., should be completed within a week. Once it is completed the DNPA will visit the site to check compliance.</p>
032/18	<p>FINANCE</p> <p>Payments</p> <p>Mrs L Bruckner: Salary £384.50</p> <p>Clerks expenses: £72.15</p> <p>Parish Magazine Printers: £74.00</p> <p>Mike Rowe: £80.00</p> <p>DALC: £60.00</p> <p>Whiddon Down Village Hall: £20.00</p> <p>C F & D Scott: £1920.00. Not signed see Minute 028/18, point 7, above.</p> <p>South West Water: £8.44</p> <p>Playsafety Ltd: £105.00</p>

	<p>Cheques signed by Cllrs Hester and Savage.</p> <p>Receipts</p> <p>Drewsteignton honesty boxes, Car park: £8.50 WC: £9.08</p> <p>Other financial</p> <p>The Clerk, after many visits to Nat West Bank, confirms that the business bank statements are now being forwarded to her address.</p>
033/18	<p>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</p> <p>Mr Viv Bennett from Spreyton attended the meeting. Cllr Ridgers introduced him to the Council as a farmer who is proposing to open a farm shop at Whiddon Down. Mr Bennett is proposing to go into business with Mr Jack Mann (Minute 102/17). He intends to submit a planning application to West Devon Borough Council within the next 2-3 weeks and to open at Easter 2019. Mr Bennett was informed that it is the policy of this Council to support diversifying farming enterprise. Chair Imrie thanked Mr Bennett for attending the meeting and giving the information to the Council.</p> <p>Cllr Rowe gave thanks to all those who helped out in the recent spate of snowy weather. Clerk to chase the supply of grit bins requested from Devon County Council 21st December 2017.</p>
034/18	<p>DELEGATES REPORTS</p> <p>Vice Chair Savage attended Eastern Links meeting. He noted that recycling is changing in WDBC and that if any parishioner is missing a bin they should email WDBC to request one.</p> <p>Cllr Hester attended the Police Advocacy Scheme meeting at Okehampton Police Station. South Zeal Parish Council was the only other Parish Council in attendance. Cllr Hester noted that the Police Officers did not seem very enthusiastic about the scheme.</p>
035/18	<p>FUTURE AGENDA ITEMS</p> <p>Overgrown trees along Venton and Harepath straights causing large vehicles to take a central position in the road.</p>
	<p>DATE OF NEXT MEETING –</p> <p>Monthly Meeting of Drewsteignton Parish Council, Monday 16th April 2018 at Drewsteignton Village Hall at 7.30pm</p>

The Chairwoman closed the meeting at 9.24pm.

Signed: _____

Dated: _____