

# DRAFT DREWSTEIGNTON PARISH COUNCIL

## Minutes of the Ordinary Meeting held on Monday 16<sup>th</sup> April 2018 at Drewsteignton Village Hall

Present:	Chairwoman Anna Imrie Vice-Chairman Bill Savage	Cllr Debi Brooks Cllr Ysanne James Cllr Graham Hester	Cllr John Redman Cllr Ian Rowe
In Attendance	Clerk and four members of the public Apologies Cllr Ridgers		

Item (a)	Discussion and Decisions (b)
036/18	<p><b>WELCOME AND APOLOGIES</b> Chair Imrie opened the meeting at 7.30pm.</p>
037/18	<p><b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> Cllr Savage noted that there was an error, 028/18 Signpost renewal and repair had been raised by Cllr Redman, not Cllr Rowe as stated in the minutes. They were corrected by pen by the Clerk and then it was unanimously agreed that the minutes of the ordinary council meeting of 23<sup>rd</sup> March 2018 be signed as a true and accurate record. Cllr Savage asked a member of the public if he was recording the meeting and he confirmed that he was taking written notes but he was not recording the meeting.</p>
038/18	<p><b>DECLARATION OF INTERESTS</b> Vice Chair Savage – the contractor Charles Scott is a second cousin to his wife.</p>
039/18	<p><b>PARISH MATTERS FROM PREVIOUS MINUTES</b>  <b>Playing Field (PF) sub-committee financial agreement</b>, the PF committee agreed to the transfer of their bank account to the Parish Council in order to have official status as a sub-committee of the Parish Council, and in order to be able to legally reclaim VAT on purchases. Cllr Hester asked the Clerk to clarify with Moretonhampstead Parish Council how they reclaim VAT for other committees. Clerk to organise a second Drewsteignton Parish Council bank account, if possible with the words Playing Field to the fore.  <b>Playing Field ROSPA inspection</b>. The Committee confirmed that all works highlighted in the recent inspection would be completed by early July, in time for the family fun day.  <b>Playing Field boundary trees and BT line</b>, the Clerk has spent much time phoning and emailing BT and Openreach but to no avail. Chair Imrie suggested that the Parish Council pay to have the hedge cut. Cllr Redman stated BT will no longer cut hedges. Clerk to obtain quotes for hedge cutting, which may wait until the Autumn to allow birds to safely fledge.  <b>Devon Air Ambulance landing site update</b>, the site visit to the Playing Field highlighted the area and that the hut will need to have an electrical supply. There may be grants available for labour costs, although the community will have to pay for a circuit board. Clerk to ask where the Air Ambulance lands at Whiddon Down as this may be a potential site, or have a requirement for a lighting mast.  <b>Road safety and Dee Douglas</b>, Dee acknowledged receipt of the Parish Councils letter. Clerk to write back to her.  <b>West Devon Borough Council Planning and enforcement departments</b>, Cllr Ridgers did not attend this meeting to update the council but the Clerk had received two emails from West Devon Borough Council regarding Martins Park.  <b>Community Payback</b>, Chair Imrie and Cllrs Hester and Savage have highlighted areas requiring work. They confirmed that they could be available to assist with a Community Payback meeting. Clerk to organise working parties.  <b>Phone boxes at Drewsteignton and Sandy Park</b>. Rory Hardick, a local resident of Sandy Park, was going to adopt the Sandy Park box, Clerk to write to him to check what is happening with this. The Clerk has discovered that Drewsteignton and Sandy Park boxes are both listed buildings and will forward this information to Mr Hardick. Regarding the removal of Crockernwell and Whiddon Down boxes Cllr Redman has a friend working for Openreach and will ask his opinion of the required works.</p>
040/18	<p><b>PARISH MATTERS ARISING</b>  <b>Sheep worrying in the parish</b>, allegedly a stray dog, nothing further has been heard.  <b>Code of Conduct and Register of Interests</b>. Paper copies of the most up to date version, March 2017, distributed to all except Cllr Ridgers. Cllr Savage said that anyone could check the Register of Interests on our website and that the details on there are up to date.  <b>Annual Parish Meeting</b> – Clerk read out list of those invited previously and will invite them as before.  <b>Parish assets register</b>. Cllr Savage explained that some items from The Drewe Arms were bought at a sale when the former landlady Mabel Mudge moved away, these items were left in the care of the Parish Council. There is some query as to whether they are assets of the Parish Council. All Cllrs to consider the items on the list and email the Clerk with details.</p>
041/18	<p><b>HIGHWAYS</b>  <b>Increase in potholes after cold weather</b>, Clerk has heard nothing but will chase Highways and Cllr McInnes, Devon County Councillor, for an update.</p>

	<p><b>Venton and Harepath Straights – overgrown trees.</b> Clerk to email Stagecoach and ask if any of their drivers have trouble with overgrown trees causing high sided vehicles on routes 6 and 6a to have to move towards the centre of the road.</p>
042/18	<p><b>PLANNING</b></p> <p><b>Decisions received</b> 0070 and 0071/18 Netherton House, Drewsteignton, modification of annexe and replacement of store with garden room – GRANTED</p> <p><b>Applications</b> 0138/18 Holly Down, Drewsteignton. Revised siting and design for replacement dwelling and garage. Supported. 0141/18 Knowle Cottage, Drewsteignton. Re-roof inner passage between Knowle Cottage and recently approved Piggery conversion. Supported 0157/18 Lower Venton, Drewsteignton. Conversion of garage to living room. Supported</p> <p><b>Other planning matters</b> Dunns Dairies, compliance with enforcement. Noted 2869/15/FUL Grassland Research. For May agenda. 016058 Martins Park. As minute 039/18 item 6. Higher Fingle Farm shop expansion. The owner explained that he would be applying to build an educational facility which would also promote other businesses through tourism and cookery courses. The Council supported this as it complied with DNPA DMD35 Farm diversification and Core Policy 20. <i>Three members of the public left the building.</i></p>
043/18	<p><b>FINANCE</b></p> <p><b>Payments</b> Mrs L Bruckner: Salary £384.50 Mrs L Bruckner: Expenses £59.54 Parish Magazine Printers: Parish Post printing £74.00 Holy Trinity Church, burial grant £350.00 Whiddon Down Methodist Church, burial grant £100.00 Whiddon Down village hall, grant, £150.00 Drewsteignton Village Hall, grant, £150.00 Mike Rowe: Cleaning of Drewsteignton toilet block £80.00 DALC, training and DALC/NALC membership, £247.28 EDF: Electricity WC's £118.69 Drewsteignton village hall, hire x 3 £30.00 C F &amp; D Scott, signpost repair, £2016.00 Cheques signed by Cllrs Brooks and Hester</p> <p><b>Receipts</b> Drewsteignton honesty boxes, Car park: £23.00 WC: £3.80</p> <p><b>Other financial</b> Revised invoice from C F and D Scott, agreed although noted increased. Year end financial summary, Clerk will have this completed by the May meeting. Confirm appointment of internal auditor – Tony Thomas. Audit paperwork: Annual Governance statement, accounting statements. No external auditor required as Parish Council income is below the threshold of £25000.00</p>
044/18	<p><b>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</b> Cllr Rowe said that the repair of the Sandy park notice board by Simon Eakin would cost approximately £50 for the materials. Council agreed this work.</p>
045/17	<p><b>DELEGATES REPORTS</b> Cllr James reported on her and Chair Imrie's DNPA Planning meeting, the DNPA are actively encouraging people to approach them with planning items for discussion. Cllr Hester has not been able to meet with Sticklepath PC recently regarding the speeding signs and village gates but hopes to do so soon.</p>
023/17	<p><b>FUTURE AGENDA ITEMS</b> Prestonbury View S106 Parish Plan Emergency Plan (Clerk to check WDBC Emergency plan information beforehand) Parish Facebook page</p>
024/17	<p><b>DATE OF NEXT MEETING – Monthly Meeting of Drewsteignton Parish Council, Monday 21<sup>st</sup> May 2018 at Whiddon Down Village Hall at 7.30pm</b></p>

The Chairwoman closed the meeting at 9.24pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_