

**DRAFT DREWSTEIGNTON PARISH COUNCIL****Minutes of the Annual General Meeting and the Ordinary Meeting held on Monday 21<sup>st</sup> May 2018  
at Whiddon Down Village Hall**

Present:	Chairwoman Anna Imrie Vice Chairman Bill Savage	Councillor Graham Hester Councillor Paul Ridgers Councillor Ysanne James	Councillor Ian Rowe Councillor John Redman Councillor Debi Brooks
In Attendance	Parish Clerk	17 members of the public for part of the meetings	

Item (a)	Discussion and Decisions (b)																		
048/18	<p><b>ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON</b></p> <p>Before the election Chair Imrie awarded the Chairman's Award to Cllr Graham Hester and read out a citation detailing and thanking him for his work.</p> <p>Cllr Imrie stepped down as Chairwoman. She had been Chair for three years and was not standing again this term. She asked for nominations for the position of Chair and Cllr Hester nominated Cllr Savage and Cllr Rowe seconded this, and Cllr Savage was elected as Chairman of Drewsteignton Parish Council. He then paid tribute to the work that Cllr Imrie had done and asked for nominations for Vice Chairman. Cllr Ridgers nominated Cllr Hester and Cllr Rowe seconded this, and Cllr Hester accepted and was elected Vice Chairman.</p>																		
049/18	<p><b>DECLARATIONS OF ACCEPTANCE OF OFFICE FORMS</b> were signed by Cllrs Savage and Hester, and countersigned by the Clerk and Cllrs.</p>																		
050/18	<p><b>APPOINTMENT OF REPRESENTATIVES TO VARIOUS LOCAL ORGANISATIONS</b></p> <table border="1"> <tr> <td>Whiddon Down Village Hall</td> <td>Cllr Ian Rowe</td> </tr> <tr> <td>Playing Field sub-committee</td> <td>Cllr Debi Brooks</td> </tr> <tr> <td>Drewsteignton car park</td> <td>Cllr John Redman</td> </tr> <tr> <td>Drewsteignton Village Hall</td> <td>Cllr Debi Brooks</td> </tr> <tr> <td>Dartmoor National Park Authority</td> <td>Cllr Anna Imrie</td> </tr> <tr> <td>Eastern Links</td> <td>Cllr Anna Imrie</td> </tr> <tr> <td>Providence School</td> <td>None appointed</td> </tr> <tr> <td>Snow Warden</td> <td>None appointed</td> </tr> <tr> <td>Facebook</td> <td>Cllr Ysanne James</td> </tr> </table>	Whiddon Down Village Hall	Cllr Ian Rowe	Playing Field sub-committee	Cllr Debi Brooks	Drewsteignton car park	Cllr John Redman	Drewsteignton Village Hall	Cllr Debi Brooks	Dartmoor National Park Authority	Cllr Anna Imrie	Eastern Links	Cllr Anna Imrie	Providence School	None appointed	Snow Warden	None appointed	Facebook	Cllr Ysanne James
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051/18	<p><b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b></p> <p>It was unanimously agreed that the minutes of the meeting be signed as a true and accurate record. Ordinary Council meeting dated 16<sup>th</sup> April 2018, signed by Chair man Savage.</p>																		
052/18	<p><b>WELCOME AND APOLOGIES.</b></p> <p>Chairman Savage welcomed all to the meeting. There were no apologies.</p>																		
053/18	<p><b>DECLARATION OF INTERESTS</b></p> <p>Cllr Imrie. Stone Lane Gardens. Volunteers at Stone Lane Gardens and her husband is a Trustee of same.</p> <p>Cllr Ridgers. Proposed Farm shop at Whiddon Down, WDBC 1255/18/FUL. Shoots twice a year at Mr Viv Bennett's commercial shoot.</p>																		
054/18	<p><b>PARISH MATTERS ARISING FROM PREVIOUS MINUTES</b></p> <p><b>Stagecoach</b> reply regarding overhanging trees on bus routes. The Clerk read out an email from Stagecoach which said that none of their drivers on the routes 6 or 6a needed to move out of their lane to avoid overhanging trees. Cllr Rowe will inform the parishioner who originally brought this matter to the Council's attention.</p> <p><b>Tree cutting</b> at Playing Field. The Clerk is still awaiting quotations.</p> <p><b>Devon Air Ambulance landing site</b>, Cllr Imrie read out an email from Spreyton Parish Council in which they explained that they had funded their landing site through a mix of Parish Council funds, a Deveon Air Ambulance grant and some Section 106 funds.</p> <p><b>Sandy Park Inn Asset of Community Value</b> update. No information as yet, Clerk will email Roger Burrige to ask for information.</p> <p><b>VAT reclaim for sub-committees.</b> Clerk read out an email from Moretonhampstead Parish Council which confirmed the</p>																		

	<p>correct way to reclaim VAT for sub-committees.</p> <p><b>BT Phone Boxes.</b> The Clerk informed the Council that BT have left her an answering message to say that Whiddon Down and Crockernwell will be removed by the end of 2018. Clerk to email English Heritage to ask about the care and upkeep which should be taking place at Sandy Park and Drewsteignton boxes, as these are both Grade II listed.</p> <p><b>Community Payback Scheme.</b> The Clerk has a phone meeting with the organiser of this group on Wednesday 23<sup>rd</sup> May.</p> <p><b>Playing Field bank account.</b> The Clerk is still working on this matter.</p>
055/18	<p><b>PARISH MATTERS</b></p> <p><b>Prestonbury View S106.</b> Clerk read out email in which Devon &amp; Cornwall Housing said they could provide no more information. Clerk to ask for more information under the Freedom of Information Act on their policy and how they ensure their compliance.</p> <p><b>Parish Plan.</b> No interest from any parishioner. Cllrs to discuss.</p> <p><b>Drewsteignton Parish Facebook page.</b> Cllr James wants to start this, and to include a blog and link to the Parish Post. Will need input and support from other Cllrs. Agreed to go ahead.</p> <p><b>Movement sensor for lighting Drewsteignton WC's.</b> Clerk read out a quotation for four LED's lights on a movement sensor in order to reduce electricity costs. Cost is £282.74 + VAT. Cllrs voted unanimously to go ahead with this work, Clerk to organise.</p> <p><b>Claim against Devon County Council .</b> Clerk read out an email from a person whose car was damaged by unrepaired potholes, he thanked the Clerk and the Parish Council as he considered the Minutes which detailed the road problems meant his claim was upheld.</p> <p><b>Potential installation of Smart Meter</b> by EDF Energy at Drewsteignton WC's. Cllrs decided against.</p> <p><b>Stone Lane Gardens signs.</b> Unofficial signs have been in place for 25 years and have recently been replaced with similar. The Stone Lane committee will discuss their sign placement with local land owners. Cllr asked if the Parish Council would support the correct signs being installed and the Council could think of no reason why they would not.</p> <p><b>Drewsteignton Village Hall,</b> grant availability. Cllr Ridgers did not have this information, Clerk to ask West Devon Borough Council if there are grants available for Church owned buildings</p> <p><b>Damage to gravestone at Methodist Chapel</b> by fallen branch at Barn Close, Whiddon Down. Clerk to email West Devon Borough Council and request a tree survey.</p>
056/18	<p><b>HIGHWAYS</b></p> <p><b>Pothole funding.</b> The Clerk read out an email, the County Council are carrying on with normal inspections but there is a large backlog of potholes requiring attention. Please continue to report on line at <a href="http://www.devon.gov.uk">www.devon.gov.uk</a>.</p> <p>Overnight parking in Crockernwell layby.</p> <p>Devon County Council would not install a No Parking sign as it would be unenforceable, but the landowner could perhaps install a CCTV sign on the gate? They suggest a polite sign in the best way forward. Chairman Savage said there had been a broken down camper van there for a few days and also a local person parks their camper van in the same spot.</p>
057/18	<p><b>PLANNING</b></p> <p><b>Decisions received</b></p> <p>0141-18. Knowle Cottage, Drewsteignton. Re-roof of inner passage and recent conversion. Grant of listed building consent. Noted.</p> <p>0138/18. Holly Down, Drewsteignton. Revised siting replacement dwelling/garage. Grant of conditional planning permission. Noted.</p> <p><b>Applications</b></p> <p>1255/18/FUL WDBC. VB Farms Retail Ltd, farm shop at Whiddon Down.</p> <p>Chairman Savage asked if all the Cllrs felt they were fully briefed on this application and they agreed they were. There was a lengthy site visit with the applicant on Saturday 19<sup>th</sup> May, a public consultation meeting which all councillors attended except Cllrs Ridgers and Imrie and they agreed they had seen the minutes of said meeting. These Minutes are available on <a href="http://www.drewsteigntonparish.co.uk">www.drewsteigntonparish.co.uk</a>.</p> <p>Amongst others comments Cllrs quoted that this is an application for a farm shop which is not attached to the farm, the sequential test missed other well placed sites and that this is a speculative development.</p> <p>It was noted that West Devon Borough Council have said that they will accept comments right up to the decision day for this application.</p> <p>Mr Bennett was invited to speak by Chairman Savage and was sorry that he could not attend the public meeting. Chairman Savage asked him if there was anything new he would like to tell the Cllrs, he responded as follows.</p> <p>Five members of the public have approached him asking about when he will be looking for staff.</p>

	<p>Wildlife surveys have been undertaken.</p> <p>Mr Bennett has become involved as he does not want to see this as a 'chainstore' service station and wants to link a long term future to the shop. Chairman Savage asked if Mr Bennett would be prepared to enter into the same agreements as Luxtons have and Mr Bennett said yes, these being many and including a tie of the farm and shop together, so they may not be sold separately of one another.</p> <p>Chairman Savage asked all the Cllrs separately whether they were for, neutral or against the application. The votes were</p> <ul style="list-style-type: none"> <li>• For: Cllr Ridgers</li> <li>• Neutral: Cllr Imrie</li> <li>• Against: Cllrs Savage, Hester, Brooks, James, Redman and Rowe.</li> </ul> <p>The vote was carried against the application and the Clerk will inform West Devon Borough Council of this.</p> <p>Chairman Savage and Vice Chairman Hester will attend the West Devon Borough Council meeting.</p> <p><b>Further planning issues</b></p> <p>0131/17 Middle Venton Farmhouse, appeal refusal of listed building consent. Hinging of shippon door. Noted.</p>
<b>058/18</b>	<p><b>FINANCE</b></p> <p><b>Payments</b></p> <p>Mrs L Bruckner: Salary £384.50</p> <p>Clerks expenses: £50.14</p> <p>Annual Parish Meeting expenses Section 137: £31.50</p> <p>Parish Magazine Printers: April and May £148.00</p> <p>Mike Rowe: £80.00</p> <p>Community First: Insurance policy £386.64</p> <p>Cheques signed by Cllrs Hester and Ridgers.</p> <p><b>Receipts</b></p> <p>Drewsteignton honesty boxes, Car park: £51.05 WC: £8.48</p> <p><b>Other financial</b></p> <p>Financial Year End. The Clerk has prepared the paperwork and is awaiting some missing paperwork before all can be passed to Tony Thomas, Internal Auditor, for checking. She presented the Bank reconciliation and Chairman Savage read and signed it.</p> <p>National Salary Increase. The Clerk is paid SCP (Spinal Column Point) 15 and the salary increase is from £8.873 to £9.341, an increase is £243.36 per annum.</p> <p>Increase in electricity charges at Drewsteignton WC's by EDF Energy. Clerk is to carry out a price check to ensure the Council gets the best possible price.</p> <p>Community First Insurance Policy renewal. Council were unanimous to accept the offered three year tie in deal which ensures a 5% discount on the premium. Clerk to confirm acceptance.</p>
<b>059/18</b>	<p><b>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</b></p> <p>Cllr Ridgers gave thanks to Cllr Imrie for Chairing over the past three years, appreciated that there is a lot of preparation involved and there have been some contentious issues.</p>
<b>060/18</b>	<p><b>DELEGATES REPORTS</b></p> <p>None</p>
<b>061/18</b>	<p><b>FUTURE AGENDA ITEMS</b></p> <p>Parish asset register</p> <p>Transparency fund</p>
	<p><b>DATE OF NEXT MEETING –</b></p> <p><b>Monthly Meeting of Drewsteignton Parish Council, Monday 18<sup>th</sup> June 2018 at Drewsteignton Village Hall at 7.30pm</b></p>

The Chairman closed the meeting at 9.30pm.

Signed:

Dated:

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