

## DRAFT DREWSTEIGNTON PARISH COUNCIL

### Minutes of the Ordinary Meeting held on Monday 18<sup>th</sup> June 2018 at Drewsteignton Village Hall

Present:	Chairman Bill Savage Vice-Chairman Graham Hester	Cllr Debi Brooks Cllr Redman Cllr Rowe
In Attendance	Clerk. No members of the public	Apologies Cllrs' Anna Imrie and Ysanne James

Item (a)	Discussion and Decisions (b)
062/18	<p><b>WELCOME AND APOLOGIES</b> Cllr Savage opened the meeting at 7.30pm.</p>
063/18	<p><b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</b> It was unanimously agreed that the minutes of the Annual General Meeting and the Ordinary Council Meeting of 21<sup>st</sup> May 2018 be signed as a true and accurate record.</p>
064/18	<p><b>DECLARATION OF INTERESTS</b> None</p>
065/18	<p><b>PARISH MATTERS FROM PREVIOUS MINUTES</b></p> <p><b>Tree cutting at Playing Field.</b> Clerk has received a quotation from Johnny Fuller and is awaiting quotes from two other contractors.</p> <p><b>Sandy Park Inn Asset of Community Value update.</b> This has been returned to West Devon Borough Council (WDBC) with the requested paperwork.</p> <p><b>BT Phone Boxes Grade II listed at Sandy Park and Drewsteignton.</b> BT left an answering message with the Clerk asking what was the matter with these boxes and confirming that they had no intention of decommissioning or removing them. Clerk has already emailed BT with a request that the boxes are maintained in a better cosmetic condition – both have peeling paint and rust showing. Cllr Savage said that Crockernwell BT phone box and concrete plinth had been removed, and the ground tarmaced. Cllr Hester had noted that the Whiddon Down box and plinth had also been removed and the ground reseeded. Both of these boxes had been due for removal by December 2017.</p> <p><b>Community Payback Scheme update.</b> Cllrs' Savage and Imrie met with Corinne from this scheme. The cost is £150 plus VAT per day for six hours work. Clerk to provide copy of Public Liability Insurance. Cllr Savage thanked Cllr James in her absence for suggesting the Community Payback Scheme and also mentioned that some Councils make use of this scheme on a regular basis. It was noted that the Clerk had budgeted for a Lengthsman who has since resigned, therefore the finances were covered.</p> <p><b>Playing Field bank account.</b> The Clerk has now received the required paperwork and will make the application for the bank account.</p> <p><b>Prestonbury View S106.</b> Information from Livery still awaited by the Clerk.</p> <p><b>Damage to gravestone at Methodist Chapel by fallen branch at Barn Close, Whiddon Down.</b> Cllr Rowe had discussed this with Mrs Marjorie Wonnacott, Secretary of the Methodist Church. She can remember WDBC planting these trees when the bungalows at Barn Close were built, so the owners did not overlook the graves. Cllr Hester confirmed that WDBC carried out a tree survey within the last five years on these trees.</p> <p><b>Confirmation of electricity prices for Drewsteignton W.C.'s.</b> Clerk ran through the prices is to organise the best deal for the Council, if necessary over a fixed term.</p> <p><b>Communities Together Fund, formerly Town and Parish (TAP) Fund.</b> The Clerk reminded those present that she had forwarded the updated information on this to them by email, and the Parish Council noted the changes.</p>
066/18	<p><b>PARISH MATTERS ARISING</b></p> <p><b>Correct procedure for making a complaint against a Parish Councillor.</b> The Chairman reminded all that the correct procedure was that complaints should be made to the Monitoring Officer at WDBC.</p> <p><b>Parish assets.</b> On checking the current list (year end 2017/18) it was noted the following should be listed. The removal of the assets of The Drewe Arms. That the Parish Council owned five bus stops and could account for seven benches. The Clerk to check details of the boundary stones and add to asset register as necessary. Clerk to re-issue for signature at next meeting.</p> <p><b>Transparency funds.</b> Not discussed.</p> <p><b>VAS (speed signs).</b> Cost is £2455.66. Cllr Hester passed around an agreement between Drewsteignton Parish Council (DPC) and Sticklepath Parish Council (SPC), this needs 'insurance to be paid 50/50' or similar which Cllr Hester agreed to do, and then it will be signed by both Councils.. The unit will be shared use 50/50. Cllr Hester will have the care and maintenance and charging of batteries.</p> <p><b>Parking at Mill End.</b> Clerk to contact Inspector Mark Sloman, West Devon Sector Inspector and Darryl Jagger,</p>

	<p>Highways to request cards left on inappropriately or illegally parked vehicles.</p> <p><b>Parking at the north end of Turnpike Road, Whiddon Down.</b> Dangerous parking on junctions causing poor visibility for drivers and pedestrians when pulling out onto the main road from Turnpike Road or when crossing. Private school buses could consider parking in the lay-by opposite Martins Park instead. Cllr Hester to note which bus companies stop there and inform the Clerk.</p> <p><b>Yellow AA signs.</b> How long can these legally be left in a National Park, Clerk to check.</p> <p><b>Freedom of Information request from Mr A Hopkins of 2 Great Tree Bungalows.</b> Mr Hopkins collected the paperwork from the Clerk at 7.15pm before this meeting, at Drewsteignton Village Hall. He has signed a receipt for same. The Clerk has a full copy of all of the documents passed to Mr Hopkins. Cllr Savage asked how long the work had taken and the Clerk answered no more than five hours, Cllr Savage then put to the Cllrs that the Clerk should be paid an extra five hours for the work and this was agreed unanimously.</p>
067/18	<p><b>HIGHWAYS</b></p> <p><b>Great Tree culvert repair schedule and road closure.</b> Noted that the works start 20<sup>th</sup> June and are due to be finished 29<sup>th</sup> June at the latest.</p> <p><b>No left and right turns Whiddon Down.</b> Cllr Hester requested that the Clerk write to Meg Booth, Head of Highways and Resources at Devon County Council, requesting that the junction be made impossible to turn into from the west (Okehampton) direction.</p>
068/18	<p><b>PLANNING</b></p> <p><b>Decisions received</b> None</p> <p><b>Applications</b> 0272/18 DNPA repairs to wall and construction of roof at Hillside House, Drewsteignton. Cllr Hester ran through the history of this application and also the plans which included a change of roof materials. The Council supported the application as a household development and a good re-use of an existing building.</p> <p><b>Other planning matters</b> 016058 Martins Park. Response from Enforcement Office at WDBC still awaited.</p>
069/18	<p><b>FINANCE</b></p> <p><b>Payments</b> Mrs L Bruckner: Salary £445.34 Mrs L Bruckner: Expenses £50.65 Mike Rowe: Cleaning of Drewsteignton toilet block £151.69 Whiddon Down village hall, hire x 3 £30.00 Cheques signed by Cllrs Brooks and Hester</p> <p><b>Receipts</b> Drewsteignton honesty boxes, Car park: £50.00 WC: £8.48</p> <p><b>Other financial</b> Clerk will report on the Highway Maintenance Community Enhancement Fund spending at the next meeting, she has collated the information.</p>
070/18	<p><b>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</b> Nothing to report</p>
071/18	<p><b>DELEGATES REPORTS</b></p> <p>Cllr Rowe. Whiddon Down Village Hall (WDVH) will soon be fund raising to replace old draughty windows in the building.</p> <p>Cllr Brooks. Attended the Playing Field (PF) AGM. The zip wire is to be replace. There is a Maintenance Day starting 10am 20<sup>th</sup> June and the Family Fun Day is 7<sup>th</sup> July. More information would be welcomed on the possibility of the use of the PF as an Air Ambulance Landing Site.</p>
072/18	<p><b>FUTURE AGENDA ITEMS</b></p> <p>Decision to be made on a landing site at Whiddon Down or Drewsteignton for the Devon Air Ambulance, or whether to not progress with this plan.</p> <p>Windyways, Whiddon Down. Planning permission granted in 2010 but work has only just begun.</p>
073/18	<p><b>DATE OF NEXT MEETING – Monthly Meeting of Drewsteignton Parish Council, Monday 16<sup>th</sup> July 2018 at Whiddon Down Village Hall at 7.30 pm</b></p>

The Chairman closed the meeting at 9.04pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_