

DRAFT DREWSTEIGNTON PARISH COUNCIL**Minutes of the Ordinary Meeting held on Monday 16th July 2018 at Whiddon Down Village Hall**

Present:	Chairman Bill Savage Vice Chairman Graham Hester	Councillor Ysanne James Councillor Ian Rowe Councillor John Redman	Councillor Debi Brooks Councillor Anna Imrie Councillor Paul Ridgers
In Attendance	Parish Clerk	One member of the public for part of the meeting	

Item (a)	Discussion and Decisions (b)
074/18	WELCOME AND APOLOGIES The Chairman opened the meeting at 7.30pm. Cllr Redman arrived.
075/18	CONFIRMATION OF MINUTES OF PREVIOUS MEETING It was unanimously agreed that the minutes of the meeting be signed as a true and accurate record. Ordinary Council meeting dated 18 th June 2018, signed by the Chairman.
076/18	DECLARATION OF INTERESTS Cllr Imrie – neighbour of Mr Hopkins of 2 Great Tree.
077/18	<p>PARISH MATTERS ARISING FROM PREVIOUS MINUTES</p> <p>Quotations for tree cutting at the Playing Field. The Council discussed the four quotations and estimates they had received for the work and voted unanimously for CB Trees to carry out the work, which will be scheduled for later in the year. Clerk to inform Cris Bifani of CB Trees of this decision.</p> <p>Member of the public Mr Hopkins arrived.</p> <p>Cllr Ridgers arrived.</p> <p>Landing site at Whiddon Down or Drewsteignton for the Devon Air Ambulance Trust (DAAT). Cllr Imrie had met with DAAT and Western Power to discuss Drewsteignton, and in particular the use of the Playing Field as a landing site. The cost for supplying electricity including the trenching work is £8611.37 nett, if the trenching work is done by someone other than Western Power it will reduce their charge to £3718.13 nett. Cllr Savage said a parishioner worked for Western Power and could possible help with the trenching work. DAAT can help with the cost of cable laying. Conflict between DAAT and Western Power as to whether the main electricity supply box should be inside or outside the Playing Field (PF) shed. Cllr Savage asked if the Council should continue negotiations and this was agreed. He made an observation that a need had not yet been proved and also clarified that there was a benefit to the PF in having an electricity supply. Confirmed that land ambulances will not need to access the PF – casualties will be stretchered off.</p> <p>Drewsteignton toilet block sensor lighting. Confirmed that the work has been carried out by Tristan Denman Electrical Limited, not checked by any Cllr yet as the evenings are still light. Clerk informed Cllrs of the cost of replacing the defunct outside light with a time adjustable LED sensor light, net total £111.48, Cllrs agreed for this work to be completed, Clerk to inform Tristan.</p> <p>BT Phone Boxes Grade II listed at Sandy Park and Drewsteignton, update. Clerk has been unable to speak to someone directly at BT. It is the opinion of Cllr Brooks that the Drewsteignton phone box is becoming an unsafe structure and the Clerk will inform Historic England of this.</p> <p>Community Payback Scheme update. Cllr Savage said that Crockernwell had been visited on a Friday and had been weeded, tidied and the rubbish removed, and that the group did a great job, returning on Saturday to complete the work. Some Councils find a great benefit in having a group attend on a regular basis and this Council could consider this. There will be more work to be done within the parish.</p> <p>Playing Field bank account update. Cllrs Savage and Brooks signed these bank mandate forms for the new PF account. Clerk to open account.</p> <p>Prestonbury View S106 update. The housing situation Liverty have said that they do not have to comply with the Freedom of Information act and the Clerk is to ask for assistance with this matter from Sue Nightingale, Solicitor for West Devon Borough Council (WDBC).</p> <p>Damage to gravestone at Methodist Chapel by fallen branch at Barn Close, Whiddon Down update. Cllr Hester has more information on this which he will pass to the Clerk in due course. Cllrs Hester and Rowe to pursue this matter.</p> <p>Confirmation of electricity prices for Drewsteignton W.C.'s, update. Clerk is awaiting confirmation from EDF and will have the contract completed by the next meeting.</p> <p>Parish assets to be confirmed and signed as updated. Not signed as more assets to be assessed. Cllr Imrie has approached Peter Randall-Page's secretary as she believes there may be more of his work within the parish, owned by the Parish Council. Cllr Savage mentioned the three ancient signs on the raised walkway in Crockernwell which are listed, the milestone at Crockernwell and the Trafalgar Way plaque. Clerk to clarify ownership of these items.</p>

	<p>Yellow AA signs, update. Clerk read out an email from James Aven of the Dartmoor National Park Authority (DNPA) which explains that signs can remain in situ until a development is completed, although it is not clear if this is when the building is complete or when the final property sold.</p> <p>Freedom of Information request from Mr A Hopkins of 2 Great Tree Bungalows update. Cllr Savage asked Cllrs if Mr Hopkins should be allowed to speak, all agreed yes. Mr Hopkins had prepared an A4 typed paper for nearly everyone (not a copy for the Clerk). All Cllrs read it. Cllr Savage asked Mr Hopkins to confirm he was making a complaint against the Parish Council and Cllrs. Mr Hopkins said the complaints were against Cllrs Savage and Imrie, not the Parish Council. Cllr Savage said that as Chairman he knew that Mr Hopkins had been informed that the correct procedure is to complain through the Monitoring Officer at WDBC. Cllr Ridgers asked if that was standard and was informed that this is the correct procedure. Mr Hopkins then said that he had three minutes to speak and Cllr Savage said that he did not, Mr Hopkins immediately got up and swore at Cllr Savage whilst swiftly exiting the meeting, saying as he left that he will speak to the Monitoring Officer. The Clerk then read out her notes for minutes to all the Cllrs who agreed they were correct. Cllr Savage said that if Mr Hopkins had stayed in the meeting he would have heard that he was not limited to three minutes as stated in SO, at the chairman's discretion he could be allowed up to 10 minutes. Cllr Savage suggested to the Cllrs that all correspondence from Mr Hopkins to the Clerk was dealt with by the full Parish Council at each monthly meeting and this was agreed by Councillors. The Clerk told the Councillors that she had received five emails from Mr Hopkins since the June meeting, all requesting information, and this could take a lot of extra time.</p> <p>Facebook page update. Cllr James has set up the Drewsteignton Parish page and is very happy with its build up, currently it has had 300 views. She is currently the only Administrator and will approve posts before they go live on the page.</p> <p>Vehicle Activated Speed sign update. These have been ordered and should arrive this week. Sticklepath Parish Council (SPC) already have a list of sites as agreed with Darryl Jagger of Highways. The Agreement between SPC and Drewsteignton Parish Council (DPC) has been updated but still needs amendment before signing as the insurance costs are to be borne by both Councils on a 50/50 split.</p> <p>Parking at Mill End and Turnpike update. Cllr Hester will speak to the Police about a leaflet. The buses at Turnpike have stopped as schools have broken up for summer.</p> <p>Traffic management signs at Whiddon Down update. Clerk to contact Meg Booth, Head of Highways and Resources at Devon County Council, to request improvement in this area to ensure less traffic uses the old road past Sanders.</p>
078/18	<p>PARISH MATTERS</p> <p>Counter signing of the Playing Field constitution. Signed by Cllrs Savage and Brooks, Clerk to send one copy back to the Playing Field Committee.</p> <p>Clerk's Annual Review. Carried out by Cllr Savage in the previous week, Cllr Savage said that the Clerk had had a tough start with some of the matters which had arisen in her first year, and thanked her.</p> <p>DALC AGM attendees. The Clerk had already emailed details of this event in October to all Cllrs, no Cllr wants to attend.</p>
079/18	<p>HIGHWAYS</p> <p>Great Tree culvert. Completed and the road open again. Cllrs Rowe and Redman had noticed that it appeared to have been repaired, not completely dug up, this Council had understood that the culvert was to be replaced. Clerk to email Darryl Jagger and ask what work was carried out, so this may be published.</p>
080/18	<p>PLANNING</p> <p>Decisions received – 0219/18, Higher Fingle Farm, approved for an educational facility,</p> <p>Further planning issues</p> <p>Windyways. Cllr Rowe went to see the land owner, Louise Atkins to ask what was happening with the new entrance way opposite Whiddon Down Village Hall entrance. The owners have installed two rendered gateposts and two five bar wooden gates, and consider that as they installed the drop kerb in 2010 this was the start of the development. Clerk to refer to WDBC Enforcement Department for clarification.</p>
081/18	<p>FINANCE</p> <p>Payments</p> <p>Mrs L Bruckner: Salary £451.49</p> <p>Mike Rowe: Cleaning of Drewsteignton WC's, £80.00</p> <p>Parish Mag Printers Limited: Printing the Parish Post, £74.00</p> <p>Tristan Denman Electrical Contractors Limited: Sensor and LED lights in Drewsteignton WC's, £339.29</p> <p>EDF Energy: Electric to Drewsteignton WC's, £124.93</p> <p>Swarco Traffic Limited: , £3053.23 Vehicle Activated Traffic Sign</p> <p>Cheques signed by Cllrs Hester and Ridgers.</p>

	<p>Receipts</p> <p>Drewsteignton honesty boxes, Car park: £66.82 WC: £12.85</p> <p>Other financial</p> <p>The Clerk explained the Year End audit as kindly completed by Tony Thomas and Cllr Savage signed the relevant documents as Chairman and the Clerk signed as Responsible Financial Officer.</p>
082/18	<p>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</p> <p>Cllr Ridgers brought up the traffic congestion between Sandy Park and Castle Drogo. For next agenda.</p> <p>The Clerk mentioned the very large potholes on Froggy Lane which leads to the Drewsteignton car park. Cllr Rowe had measured these two at 3 metres long and 2 metres long. Clerk to report on line.</p>
083/18	<p>DELEGATES REPORTS</p> <p>None.</p>
084/18	<p>FUTURE AGENDA ITEMS</p> <p>Traffic at Sandy Park.</p>
	<p>DATE OF NEXT MEETING –</p> <p>Monthly Meeting of Drewsteignton Parish Council, Monday 20th August 2018 at Drewsteignton Village Hall at 7 .30pm</p>

The Chairman closed the meeting at 9.02pm.

Signed: _____ Dated: _____