

DRAFT DREWSTEIGNTON PARISH COUNCIL**Minutes of the Ordinary Meeting held on Monday 15th April 2019 at Drewsteignton Village Hall**

Present:	Chairman Bill Savage Vice-Chairman Graham Hester	Cllrs Brennan, Brooks, James, Redman, Ridgers, Imrie, Rowe.
In attendance	Cllr James McInnes, Devon County Council, and the Clerk	

Item (a)	Discussion and Decisions (b)
041/19	<p>WELCOME AND APOLOGIES</p> <p>Cllr Savage opened the meeting at 7.30pm. Cllr Savage asked all to stand to remember Marjorie (Nanny) Smith, parishioner of Drewsteignton, who had recently passed away aged 98. Nanny was awarded the British Empire Medal in 2014 for services to Drewsteignton and was well known and respected in the community.</p>
042/19	<p>CONFIRMATION OF MINUTES OF PREVIOUS MEETING</p> <p>It was unanimously agreed that the minutes of the Ordinary Council Meeting of 18th March and the planning meeting of 25th March 2019 were a true and accurate record. Cllr Savage signed the minutes.</p>
043/19	<p>DECLARATION OF INTERESTS</p> <p>None</p>
044/19	<p>PARISH MATTERS FROM PREVIOUS MINUTES</p> <p>Hooperton Cross. The Clerk read out an email from Devon County Council regarding the school bus drop off/pick up points. Clerk to forward email to Mr Joyce of Hooperton Cross, and also to remind him that there will be Casual Vacancies on the Parish Council for Councillors.</p> <p>Grass cutting at Drewsteignton village car park. Cllr Redman asked Paul Lethbridge and SPC, who had the contract in 2018, to quote. Mr Lethbridge has replied and SPC have not, Cllrs have taken the costs into account and the Clerk is to award the contract to Mr Lethbridge.</p>
045/19	<p>PARISH MATTERS ARISING</p> <p>Cllr McInnes delivered his annual report, the full details are attached as separate to these minutes. Cllr Rowe thanks Cllr McInnes for his donation from the Locality Fund to Whiddon Down Village Hall window replacement fund. Cllr James asked about single use plastic, with all recycling having to go into a plastic bag, Cllr Ridgers said that all plastic was now burnt. Cllr Brennan asked what the discretionary spend, Cllr McInnes said less 5%. The Clerk will publish Cllr McInnes report on the parish website.</p>
046/19	<p>HIGHWAYS</p> <ul style="list-style-type: none"> • All but one pair of the new village gates built by Cllr Rowe have been installed, Clerk to update the financial report of the Town and Parish Fund for this and circulate the information to Cllrs. • Cllr Hester reminded everyone to report potholes via the Devon County Council Report a Problem website, that potholes which are a danger to pedestrians or cyclists will be filled in very quickly. • Traffic problems between Sandy Park and Castle Drogo. Clerk to write to Darryl Jagger, Local Highways Officer again to remind him of the Council request to clear the road.
047/19	<p>PLANNING</p> <p>Decisions received.</p> <p>DNPA 0653/18 Old Rectory, Drewsteignton. Erection of single storey double garage, outdoor swimming pool and adaption of existing outbuildings to provide ancillary studio space and plant rooms together with associated landscaping. Conditional approval granted.</p> <p>WDBC 0238/19/HHO Windy Ways, Whiddon Down. Application for removal of flat roof extension and provision of pitched roof extension – conditional approval granted.</p> <p>Applications.</p> <p>DNPA 0118/19. Weir Mill, Drewsteignton, withdrawn. Cllr Savage stated that the Council should attend this site for any future planning applications.</p>
048/19	<p>FINANCE</p>

Payments			
Lucy Bruckner	Clerk salary	423.37	2268
Lucy Bruckner	Expenses	74.90	2268
Lucy Bruckner	\$137, Annual Parish Meeting expenses	70.85	2268
Parish Mag Printers	Printing Parish Post	74.00	2269
Mike Rowe	Cleaning WC's and materials	131.55	2270
Holy Trinity Church	Burial grant	350.00	2271
Whiddon Down Methodist Church	Burial grant	100.00	2272
Whiddon Down Village Hall	Grant – REPLACEMENT CHQ 2278	0.00	2273
Drewsteignton Village Hall	Grant	150.00	2274
Whiddon Down Village Hall	Inv 1909 2 x hall hire – REPLACEMENT CH	0.00	2273
DALC	Affiliation fee and service charge	189.24	2275
EDF	Electricity Drews WC's	142.08	2276
G Hester	Materials for fixing village gates	131.48	2277
Whiddon Down Village Hall	Grant £650. Inv 1909 £20	670.00	2278
<p>Cheques signed by Cllrs Ridgers and Imrie</p> <p>Receipts</p> <p>Drewsteignton honesty boxes, Car park: £23.72 WC: £6.31</p> <p>The Clerk went through the year end Bank Reconciliation with Cllrs. The Parish Council is still in a secure financial position, but the spend has increased on the previous year. An updated asset list had been circulated by the Clerk. Cllrs were unanimous that the bank reconciliation and the asset register were a true record, and both documents were signed by Cllr Savage and the Clerk, as Responsible Financial Officer.</p> <p>The Clerk confirmed the continuing appointment of Tony Thomas as internal auditor and will liaise with him to complete the year end financial paperwork for signing at the next Parish Council meeting.</p> <p>Cllr Imrie asked that the Playing field accounts were circulated to all Cllrs, Clerk to do.</p>			
049/19	<p>PLAYING FIELD SUB COMMITTEE</p> <p>Payment of ROSPA invoice 40627 annual inspection, £111.60. Cheque signed by Cllrs Brooks and Imrie.</p> <p>Purchase of goalposts has been agreed by Alison MacGregor and the Clerk will attend to this.</p>		
050/19	<p>LATE MATTERS AND EMAIL CORRESPONDENCE, COMMUNICATION AND INFORMATION</p> <p>Cllr Ridgers asked Cllr Savage if he would preside at the meeting on 20th May in order to elect a new Chairman and Cllr Savage agreed. Cllr Ridgers then thanked Cllrs Brooks, Hester and Savage for all their work for the parish and this was met with applause from those present. Cllr Savage reminded Cllrs that they will need to find someone to write for the Parish Post each month.</p>		
051/19	<p>DELEGATES REPORTS</p> <p>None</p>		
052/19	<p>FUTURE AGENDA ITEMS</p> <p>Update on Castle Drogo traffic from Cllr Ridgers.</p> <p>Beating the bounds.</p>		
053/19	<p>DATE OF NEXT MEETING – Annual Meeting followed by Monthly Meeting of Drewsteignton Parish Council, Monday 20th May 2019 at Whiddon Down Village Hall at 7.30 pm</p>		

The Chairman closed the meeting at 8.44pm.

Signed: _____

Dated: _____