Dear Sir/Madam

The Ordinary Meeting and Annual General Meeting of this Council will be held at Whiddon Down Village Hall on Monday 20 May 2013 at 7.30 pm.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed Clerk

1. APOLOGIES FOR ABSENCE
2. CONFIRM MINUTES OF PREVIOUS MEETING
   a) Ordinary Council Meeting 15 April 2013 and Special Meeting 29 April 2013.

3. ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON
4. APPOINTMENT OF REPRESENTATIVES TO VARIOUS LOCAL ORGANISATIONS
5. DECLARATIONS OF ACCEPTANCE OF OFFICE FORMS.
6. DECLARATIONS OF INTEREST
7. MATTERS ARISING FROM PREVIOUS MINUTES
   • Chapel Hill bus route
   • Travellers Site
   • Late school bus – drop off point in Whiddon Down

8. HIGHWAYS
   • Turnpike Road – closure
   • New Link Road – footpath
   • Turnpike Road junction A382 – verge damage - ? refuse collection lorries

9. PLANNING
   Decisions received – DNPA 0078/13/13 – refused
   DNPA 0160/13 - refused
   Applications
   DNPA 0221/13 Retrospective Change of use of agricultural building at West Ford Farm, Drewsteignton
   DNPA 0239/13 Conversion of barn to holiday accommodation at Bowbeer Farm, Drewsteignton
   Martins Park Farm, Whiddon Down – review current situation

10. FINANCE
   a) Payments to be made in May 2013
      • Ms B. Snook - Salary – £368.33
      • Ms B Snook – general expenses – £
      • Ms B Snook – Annual Parish Meeting expenses - £
      • Mr M Rowe – cleaning Drewsteignton Public Conveniences - £73.50
      • Drewsteignton Village Hall – hall hire - £9.00
      • Parish Magazine Printers – magazine print - £74.00
      • EDF – public WC electricity - £39.00
   b) VAT reclaim
   c) Income from honesty boxes – Toilets £   Car park £

11. GENERAL CORRESPONDENCE
    • To receive any late letters

AGENDA CORRESPONDENCE
12. Fly tipping progress
13. Dog waste bins - costings
14. Retention of documents policy
15. DELEGATES REPORTS –
16. COMMENTS ON INFORMATION CIRCULATED
17. FUTURE AGENDA ITEMS
18. DATE AND VENUE NEXT MEETING -