Dear Sir, Madam,

The Annual General Meeting and Ordinary Meeting of this Council will be held

**AT:** Whiddon Down Village Hall
**ON:** Monday 16 May 2016 at 7.30 pm

**SUMMONS:** All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.  

**Signed:**

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1. **ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON**
2. **APPOINTMENT OF REPRESENTATIVES TO VARIOUS LOCAL ORGANISATIONS**
3. **DECLARATIONS OF ACCEPTANCE OF OFFICE FORMS**
4. **APOLOGIES FOR ABSENCE**
5. **DECLARATIONS OF INTEREST**
6. **CONFIRM MINUTES OF PREVIOUS MEETING**
7. **MATTERS ARISING FROM PREVIOUS MINUTES**
   - Local policing situation
   - Playing field trees
   - Playing field signage
8. **HIGHWAYS**
   - Whidden Down Link road
   - Chapel Hill bollards
   - Lengthsman -
   - Road signage: missing finger posts
   - The future of verge cutting
   - Road safety on A382; white lining
   - Road marking in Crockernwell
9. **PLANNING**
   - Decisions received: DNPA 0029/16 & 0030/15 - granted
   - Applications: DNPA 0212/16 extension to kitchen at Hooperton Rise, Crockernwell
   - Development at Tellams Yard, Cheriton Bishop
   - Further planning issues:
     - Unauthorised signage at Whidden Down - Chagford Curry house & Post Inn
10. **FINANCE**
    a. Payments out (May 2016):
       - Ms. B. Snook: Salary: £3986.66
       - Ms. B. Snook: general expenses: 3 months £
       - Ms B Snook: Annual Parish Meeting Expenses: Section 137: £33.52
       - Ms B Snook: laptop purchase (from Transparency Code grant) : £
       - Mr M. Rowe: Cleaning, Drewsteignton Public Conveniences: £80.00
       - Whidden Down Village Hall: hall hire APM: £10.00
       - Drewsteignton Village Hall: hall hire: £10.00
       - Parish Magazine Printers: printing: £74.00
       - Dee Douglas: bus shelter paint expenses £23.99
    b. Income in:
       - Income from honesty boxes - Car Park £
       - WC: £
       - TOTAL: £
    c. Other financial:
       - Authorise Cllr Hester as bank signatory
11. **GENERAL CORRESPONDENCE, COMMUNICATION AND INFORMATION**
    - Agenda correspondence:
      - Chagford Cricket Club grant request
      - Unauthorised works on behalf of this Council
      - Additional development at Chagford, and its effects on our Parish
      - Neighbourhood Plans; WDBC consultation
    - To receive any late items of information for discussion and minuting purposes only ('Late Letters').
12. **DELEGATES REPORTS:**
13. **COMMENTS ON INFORMATION CIRCULATED BY EMAIL**
14. **FUTURE AGENDA ITEMS:**
15. **DATE AND VENUE OF NEXT MEETING:** Monday 20 June at Drewsteignton.