DREWSTEIGNTON PARISH COUNCIL

Clerk to the Council: Bella Snook, 1 Turnpike Road, Whiddon Down, EX20 2QW. 
Telephone: 01647 231 046 – Email: clerk@drewsteigntonparish.co.uk

Dear Sir, Madam,

The Ordinary Meeting of this Council will be held

AT: Whiddon Down Village Hall

ON: Monday 16 January 2017 at 7.30 pm

SUMMONS: All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder. Signed:

1. APOLOGIES FOR ABSENCE
2. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
   Ordinary Council Meeting dated: 19 December 2016
3. DECLARATIONS OF INTEREST
4. MATTERS ARISING FROM PREVIOUS MINUTES
   * WC exterior
   * Sandy Park Inn status

5. HIGHWAYS
   * Lengthsman's list
   * Whiddon Down Link road
   * AA events signage
   * Unauthorised signage policy
   * Highway Maintenance community enhancement fund

6. PLANNING
   Decisions received: DNPA 0613/16 - granted
   Applications:
   DNPA 0627/16 Chagford School replacement building
   Further planning issues:
   Enforcement issues
   Planning personnel change at DNPA

7. FINANCE
   a. Payments out (January 2017):
      * Ms.B. Snook: Salary: £398.66
      * Ms.B. Snook: general expenses: 2 months - £TBC
      * Mr M. Rowe: Cleaning Drewsteignton Public Conveniences: £80.00
      * Drewsteignton Village Hall: hall hire: £10.00
      * Parish Magazine Printers: printing: £74.00
      * Playing Field committee - VAT refund - £2004.60
   b. Income in:
      * Income from honesty boxes - Car Park: £, WC: £ TOTAL: £
      * VAT reclaim payment received from HMRC - £2004.60
   c. Other financial:
      Budget planning and completion of Precept Request paperwork for submission to West Devon Borough Council

8. GENERAL CORRESPONDENCE, COMMUNICATION AND INFORMATION
   Agenda correspondence:
   Drewsteignton website (Cllr Hunt)
   To receive any late items of information for discussion and minuting purposes only ('Late Letters').

9. DELEGATES REPORTS:
10. COMMENTS ON INFORMATION CIRCULATED BY EMAIL:
11. FUTURE AGENDA ITEMS:
12. DATE AND VENUE OF NEXT MEETING: Monday 20 February 2017 at Drewsteignton